

ORANGE COUNTY AIRPORT COMMISSION
Airport Commission Hearing Room
3160 Airway Avenue
Costa Mesa, CA 92626

MINUTES OF REGULAR MEETING

January 19, 2022

COMMISSIONERS PRESENT: Brendan O'Reilly, Bruce Junor, Susan Dvorak, John Clarey, Bert Ashland

COMMISSIONERS ABSENT: None

STAFF PRESENT: Rick Francis, Interim Airport Director
Carolyn Khouzam, Deputy County Counsel
Mark Sanchez, Deputy County Counsel
Kevin Flynn, Deputy Airport Director, Maintenance
Gene Duenas, Contracts Administrative Manager, Maintenance
Elizabeth Gallegos, ASR Manager, Finance Administration

CALL TO ORDER: Chair Junor called the meeting to order.

PLEDGE OF ALLEGIANCE: Vice Chair Ashland led the assembly in the Pledge of Allegiance.

1. **CHAIR AND VICE CHAIR ELECTION FOR 2022 CALENDAR YEAR** – On Chair Junor's motion and Commissioner Clarey's second, Vice Chair Ashland was unanimously elected Chair. On Vice Chair Ashland's motion and Chair Junor's second, Commissioner Clarey was unanimously elected as Vice Chair.
2. **APPROVAL OF MINUTES:** On Commissioner Junor's motion and Commissioner Dvorak's second, the Regular Meeting minutes of December 15, 2021, were approved as written.
3. **APPROVE CONTRACT FOR CUSTODIAL SERVICES (ASR 21-0001155)** Deputy Airport Director of Maintenance Kevin Flynn presented the Contract for Custodial Services to the Airport Commission. Flagship Airport Services, Inc. (Flagship) is the incumbent, providing the Airport with custodial services for the past 15 years. The Airport is requesting to execute a new contract with Flagship in an amount not to exceed \$21,296,420, effective April 1, 2022, through March 31, 2025, with the option to renew for one additional two-year term upon Board of Supervisors' approval. A Request for Bid has been previously done for these services, but an RFP process was conducted this time, and six proposals were received. The RFP evaluation panel consisting of five-panel members completed a written proposal evaluation and recommended three proposers move on to Phase II of the evaluation and oral interviews. The evaluation panel conducted oral interviews for three proposing vendors on November 4, 2021, and provided recommendations. Based on the evaluation criteria outlined in the RFP, Flagship ranked the highest and proposed a 20 – 25 percent lower cost than the other two interviewed firms. Flagship is being recommended to provide these services to JWA.

Kevin Flynn responded to the Commission's questions regarding project-specific bid contracts versus professional service proposal contracts, if pricing was a criterion, who comprised of the evaluation panel, the cost increase from the previous contract, the reason why the auto insurance increased from one to 10 million, and if reference checks were done with other airports to compare pricing and services.

Jim Mikacich, NVP Aviation Sales of Flagship, responded to the Commission regarding if passengers could provide direct feedback. Jim Mikacich stated that while Flagship does have an app that can give

passengers a QR code to provide feedback, Flagship's method is to keep the bathrooms and other areas clean and stay ahead of any problems so that passengers do not have to get to that point. The app is not part of the new contract, but it can be added if requested later.

On Commissioner Junor's motion and Commissioner Clarey's second, this item was unanimously approved.

- 4. SUMMARY OF RELEVANT ACTIONS BY THE BOARD OF SUPERVISORS (Board)** – Interim Airport Director Rick Francis stated that on January 11, 2022, the Board approved the Amendment to the Concession Leases, the Consent to Assignment of Casual Dining Lease, and the Consent to Assignment of the Specialty Coffee Lease.

5. ADDITIONAL BUSINESS

A. PUBLIC COMMENTS – None.

B. AIRPORT DIRECTOR COMMENTS – Interim Airport Director Rick Francis discussed the recent media attention of the wireless industry's desire to roll out 5G widely. He stated the potential problem is in the proximity to airports. The frequency in which 5G operates is close enough to the same frequency of the altimeters, which is the device that tells pilots in inclement weather how high they are off the ground. The airline industry concerns are that certain airports face weather challenges such as fog or heavy rain, and they are not sure if 5G will cause an issue with the altimeters. As a result, some international carriers decided to switch out specific aircraft that are more susceptible. John Wayne Airport and several other airports in the country are on the list where wireless carriers will not fully operate 5G at this time and until more studies are done on the risks.

C. AIRPORT COMMISSION COMMENTS – Commissioner O'Reilly stated that Fullerton Airport has a runway construction project taking place, and there are nightly closures Sunday through Thursday night for the next ten weeks. He asked if the word could be spread to anyone visiting the Fullerton Airport. Commissioner Dvorak asked JWA staff when the Commission could expect regular GAIP and concession updates and who would be attending the meetings with the FBO's. Chair Ashland told the Commission he hopes he does as good of a job being Chair as Commissioner Junor and asked JWA staff to keep everyone on the Commission equally informed.

- 6. ADJOURNMENT OF PUBLIC MEETING** The meeting adjourned at 5:57 p.m.

Respectfully submitted

Elizabeth Gallegos, ASR Manager